



# West Michigan Chapter

## Meeting Notes

Date: 4/25/2024

### Executive Committee

Meeting Facilitator: **Chris Scholten** – President

Leadership Members: **Zach Mikulec**– Vice President; **Phil Schaffer** – Secretary; **Nick Miedema** – Treasurer; **Rich DeLeau** – Immediate Past-President; **Mike McKay** – Communications Chair; **Kellie Anderson** – Membership Chair; **Mingyu Wu** – Advisory Group Member; **James Winters** – Program Chair; **Kasey Wesley** – Mentorship Chair; Matt Seguin - Professional Development Chair, Courtney Aloul – Student Section Affairs, **Katie Dratz**, **Chris Brennen**

\*\*\*yellow denotes as present for meeting

Student Section (Optional): Jessica Corner – President; Meghan Day – Vice President; Cory Hodge – Secretary; Jacob Joanis - Treasurer

- 1) **Roll Call** Quorum  $\geq$  /12.
- 2) **Call to Order** Time: 10:00am
- 3) **Approval of minutes from last meetings:** Motion to approve: Phil / Mingyu
  - a) Motion Passes
- 4) **Chris Brennen** – New volunteer addition
- 5) **Treasurer/Financial Report: *Review of February Income Statement*** – Nick M.
  - a) Balance
  - b) Motion to approve Financial Statement: Phil / James , Motion Passed
- 6) **Education Chair Report Updates (Student Section): Student Engagement Task Force/Mentorship Program/ Updates** – Kacey W.
  - a) 2 new students, total of 3 for the summer
- 7) **Membership Chair Feb Reports Update**– Kellie A.



- a) \_\_\_ Members, \_\_\_ active, \_\_\_ in grace
  - b) \_\_\_ expired
  - c) \_\_\_ new members
  - d)
- 8) **COMT Update** – 7,120 / 10,030 points
- 9) **Internal Financial Audit**
- a) Team: Nick M, Chris S, Zack M, Matt S
  - b) Date: After fiscal end – Sometime in April
- 10) **ROC May 9 & 10**
- a) Rich, Zack & Chris to attend
- 11) WMASSP Google Drive now being used
- a) To access your account, please visit <https://drive.google.com>
  - b) User – [westmichiganassp@gmail.com](mailto:westmichiganassp@gmail.com)
  - c) Pass - #ASSP@safety2022!
- 12) **Student Chapter** – New board for next year
- a) President - Kyle Jordan, Vice President - Adam Williamson, Kevin Gibson, Gloria Benguche
- 13) 2 motions through email
- a) Rich DeLeau enter a motion in which the West Michigan Chapter covers the Baked Mac & Cheese for the Founder’s Day Event of 4/16/24 for the amount of \$125.00 to include tip at up to 25% and state sales tax. Motion 2<sup>nd</sup> by
    - i) Chris S, Nick M, Rich D, James W, Kellie A, Mingyu W, Kacey W, Matt S, Zach M, Courtney A all voted “Aye”
    - ii) Phil S, Mike M, & Dave H. absent/abstained “Nay”



iii) Motion passed 10/3

14) Chris Scholten entered a motion in which the WMASSP Executive Board approve funds in the amount of \$299 to secure rites to the Pro Version of the Event Caddy Golf Tournament Software. Motion 2<sup>nd</sup> by Nick M

a) Kellie A, Chris S, Nick M, James W, Mingyu Wu, Matt S, Rich D all voted “aye”

b) Phil S, Mike M, Kasey W, Zack M, Dave H, Courtney A absent/abstained “Nay”

c) Motion passed 7/6, Motion passed

15) **Michigan Safety Conference** – 4/16-17/24 @ DeVos Place

a) Combined ASSP chapter event – Building a Positive Safety Culture.

i) Around 40 people in attendance

b) Evening event sponsored by Greater Detroit Chapter: Founders Centennial Room

i) Around 60 people in attendance

16) **May Event** – May 7, 8:00am – 10:00am, Technology to Reduce Risk & Prevent Injuries followed by a tour of the Kent County Road Commission facility.

a) Currently 18 people registered

17) **May Event** – May 23, 8am – 10am, Amway Tour

a) Need to get Eventbrite out

18) **Annual Golf Outing**

a) 8 golfers registered

b) 4 sponsors: 1 Platinum, Golf Cart, 2 Tee

c) \$3,040 in Revenue, \$90.66 in expenses

d) Email invitations out to last years sponsors and golfers on 4/22

e) Potential sponsor asked for a list of all participants.

19) **Chapter nominations** – Rich D



- a) Per Society SOG, Rich is not allowed to chair Nominations & Elections, Zach has agreed to take over the responsibilities.
  - b) No nominations from chapter members, incumbents will retain positions if not contested.
  - c) Nominations end 3/31/24, Voting closes May 15.
- 20) **September Event** – Sept 17, 2024 Time TBD, ASSP/MIOSHA MVPP Presentation
- 21) **Coffee w/MIOSHA** – Date/Time/location TBD
- a) F&Z to host
- 22) PO Box for WMASSP?
- 23) Program year 2024/2025
- 24) **Round the Table** - All
- 25) **Adjournment** / Next EC Meeting: 5/23/24 @ 10am.
- a) Look for a new date
  - b) Motion to adjourn: Phil / Nick Motion passed