



West Michigan Chapter

Meeting Agenda

Date: 1/18/2024

Executive Committee

Meeting Facilitator: Chris Scholten – President

Leadership Members: Zach Mikulec– Vice President; Phil Schaffer – Secretary; Nick Miedema – Treasurer; Rich DeLeau – Immediate Past-President; Mike McKay – Communications Chair; Kellie Anderson – Membership Chair/ Awards & Honors Chair; Mingyu Wu – Advisory Group Member; James Winters – Program Chair; Kasey Wesley – Mentorship Chair

Student Section (Optional): Jessica Corner – President; Meghan Day – Vice President; Cory Hodge – Secretary; Jacob Joanis - Treasurer

- 1) **Roll Call** Quorum \geq 7/13.
- 2) **Call to Order** Time: 9:00am
- 3) **Approval of minutes from last meetings:** NA
- 4) **Treasurer/Financial Report: *Review of December Income Statement*** – Nick M.
 - a) \$1,000 left from proceeds from Golf Outing, after paying Student scholarship.
 - b) Motion to approve financial statement: Rich Deleau, 2nd: Nick M – passed 100%
- 5) **Education Chair Report Updates (Student Section): *Student Engagement Task Force/Mentorship Program/ Updates*** – Kacey W.
 - a) Student Kyle Jordan requesting mentor, Rich D. to link with mentor
- 6) **Membership Chair Feb Reports Update**– Kellie A.
 - a) 247 Members
 - b) Requests from 3 non-board members to begin participation in chapter planning. To be added to next board meeting.
- 7) **COMT Update** –



- 8) **Review of Jan Event** – 2/21/23. Using Technology to Reduce & Prevent Injuries
 - a) Event Postponed – Moved to 5/7/2024
- 9) **February Event** – 2/6/2024 “MIOSHA Appeals Process & Elements of a citation”.
- 10) **March Event** – Tue, 1/21/23 Technical Meeting (CEU): “Real-World Implementation of ‘Failure Mode and Effect Analysis’ (FMEA) in Cold Headed Fasteners Manufacturer.
- 11) **Michigan Safety Conference** – 4/16-17/24 @ DeVos Place
 - a) Look into cancelling combined ASSP meeting
 - b) Possible combined chapter event in the evening, looking at options
- 12) **Annual Golf Outing Task Force**
 - a) **Date** 6/27/24
 - b) **Task force members:** Chris S, Nick M, Zach M, Kellie A, Rich D.
- 13) **May Event** – May 9, Amway Tour
 - a) Look at moving to later date in May to avoid multiple WMASSP events in the same week.
- 14) **Round the Table** - All
- 15) **Adjournment** / Next EC Meeting: Virtual/ 2/21/24, 2023 @ 9:00 AM
 - a) Motion to adjourn Rich D, 2nd: Nick M, Motion passes 100%