



West Michigan Chapter

Meeting Minutes

Date: 2/22/2024

Executive Committee

Meeting Facilitator: Chris Scholten – President

Leadership Members: Zach Mikulec– Vice President; Phil Schaffer – Secretary; Nick Miedema – Treasurer; Rich DeLeau – Immediate Past-President; Mike McKay – Communications Chair; Kellie Anderson – Membership Chair/ Awards & Honors Chair; Mingyu Wu – Advisory Group Member; James Winters – Program Chair; Kasey Wesley – Mentorship Chair

Student Section (Optional): Jessica Corner – President; Meghan Day – Vice President; Cory Hodge – Secretary; Jacob Joanis - Treasurer

- 1) **Roll Call** Quorum $\geq 7/13$.
- 2) **Call to Order** Time: 10:00am
- 3) **Approval of minutes from last meetings:** Motion to approve: Nick M, 2nd Rich D
 - a) Motion Passes 100%
- 4) **New Participant Introduction**
 - a) Names: Mathew Sequin, Amanda Koepf & Katie Dratz
 - i) Set up meeting to review opportunities
- 5) **Treasurer/Financial Report: *Review of December Income Statement*** – Nick M.
 - a) Motion to approve Financial Statement: Kasy, 2nd Kellie Motion passes 100%
- 6) **Education Chair Report Updates (Student Section): Student Engagement Task Force/Mentorship Program/ Updates** – Kacey W.
- 7) **Membership Chair Feb Reports Update**– Kellie A.

Total Members as of 2/22/24: 252

- Active: 229



- Grace: 23

New Members: 2

- Brendan Pizzala-Kalamazoo, MI- Employer unknown
- Sarah Ploeg-Field Safety Office-City of Battle Creek

I.

Expired: 2

- Ronney Banfield-Safety Coordinator, Portage, MI-Employer unknown
- Carter Frisch-Student/GVSU email address

Transfers Into W. MI: 2

- Tim Lovely-from Bakersfield Chapter. 25 year ASSP member. Resides in Scottsville, MI
- Kelly Knoper-from Greater Detroit Chapter. 5 year ASSP member. Resides in Portage, MI

8) **COMT Update** – 3,740 / 10,030 points

9) **Review of Feb Event** – 2/6/24. MIOSHA Appeals Process & elements of a citation

- a) Number of in person attendees: 26 Number of online attendees: 6
- b) Survey Results

10) **March Event** – Tue, 3/5/24 Technical Meeting (CEU): “Real-World Implementation of ‘Failure Mode and Effect Analysis’ (FMEA) in Cold Headed Fasteners Manufacturer. Location: First Companies

11) **Michigan Safety Conference** – 4/16-17/24 @ DeVos Place

- a) Need to set up schedule for the table
- b) Need to bring table, chair & supplies for booth
- c) Combined ASSP chapter event – Chris Brennen, Building a Positive Safety Culture. 4:30pm – 5:30pm Location: TBD
- d) Evening event sponsored by Greater Detroit Chapter: Founders Centennial Room 8pm – 10pm



12) **May Event** – May 7, 8:00am – 10:00am, Technology to Reduce Risk & Prevent Injuries followed by a tour of the Kent County Road Commission facility.

13) **May Event** – May 23, 8am – 10am, Amway Tour

14) **Annual Golf Outing Task Force**

a) Date 6/27/24

b) Task force members: Chris S, Nick M, Zach M, Kellie A, Rich D.

15) **Chapter nominations**

a) March 1, 2024

16) **Round the Table** - All

17) **Adjournment** / Next EC Meeting: Virtual 3/28/24, 2024 @ 10:00 AM

a) Motion to adjourn: Rich D, 2nd Nick M. Motion passes 100%