



West Michigan Chapter

Meeting Minutes

Date: 11/15/2022

- I. **Roll Call:** Present: Chris Scholten – Secretary; Kasey Wesley – Mentorship Program Chair; Kellie Anderson – Membership Chair; Jim McGlothlin - Advisory Group Member & Gov't Affairs Chair; Mike McKay – Communications Chair/Jobs Chair; Mingyu Wu – Vice President; Nick Miedema – Treasurer; Rich DeLeau, President; Zach Mikulec – Technology Chair / Nominations and Elections Chair
- Absent: Bryan Hornik – Immediate Past-President; Student Section: Brittany DeVries – Program Chair; Dave Huizen – Student Section Advisor & Education Co-Chair; Courtney Aloul – Student Section Advisor & Education Co-Chair; Joshua Axline – Professional Development; Phil Schaffer – Foundation Liaison/Scholarship Chair
- Optional: Nick Alphenaar – President; Jacob Wenzel – Vice President; Sierra Virden – Secretary; Griffin Vander Sloot – Treasurer
- II. **Call to Order:** Quorum met: 9/15. Meeting started at 8:33 AM
- III. **New Chair Appointments:** Effective 9/29/22, Phil Schafer – Foundation Liaison / Scholarship Chair; and Effective 11/7/22, Joshua Axline – Professional Development Chair. Additionally: a) Leadership Training Modules Update as of Oct. b) Updated materials for leader's 3-ring binders.
- IV. **Approval of minutes from last meetings** From EC Meetings held on 8/2/22 – Rich D made motion to approve. 2nd by Chris S. Motion passed. Rich D made a motion to approve minutes as read for 8/24/22. 2nd by Zach M. Motion passed.
- V. **Treasurer/Financial Report: *Review of August and September Income Statements*** – Nick M. made motion to approve August Income Statement. Chris S. seconded. Motion passed. Jim made motion to approve September Income Statement, seconded by Chris S. Motioned passed. October statement has \$85.00 variance. Nick and Rich to further investigate. Nick and Rich reports that documents have been corrected/updated are signed and dated with 53rd Bank. Chris S. has been added to the bank authorization.
- VI. **Mentorship Program Chair Report March thru July (Student Section): *Student Engagement Task Force/Mentorship Program/ Updates*** – Kasey reports no activity. Will ramp back up for the next coming cycle.
- VII. **Membership Chair August thru October Report Update**– Kellie reports 229 Active, 17 Grace = 246. 1 transfer out to Mid-Michigan. 20 new members from June through



mid Nov. Kellie is switching over to electronic new member packets. Saves time, resources and treasury funds.

- VIII. **Spring 2023 ROC Task Force** – Kellie shared the TF decided unanimously on the Embassy Suites downtown GR venue. Arrival date: Wed., March 22, 2023; Departure date: Friday mar 24, 2023. Kellie has signed the Agreement with a deposit of \$210.00. POC Zach Carr, Sales Manager. Next ROC Meeting: Wed, Dec 7th, 2022. (Chaired by Kellie, members include Chris S., Phil S., Mingyu W., and Rich D.) All chapter leaders are encouraged to attend the ROC (whether both days, one day or half-day). S.S. Leaders are also encouraged to attend.
- IX. **Golf Event Task Force** – Rich will set up a meeting in January. Focus will be to add more sponsorship money to have scholarship fully funded. Members: Bryan H., Nick M., Phil Schaefer, Chris S., Kasey W., Zach M., Carmel D.
- X. **COMT Update** – 4,800/10,010 pts. As of 11/15. On track to hit solid Gold Level (8,000 to 8,900). Will need close to additional 1,000 points to secure Platinum Level.
- XI. **Program Year** – 1) Thursday, Dec 1 GVSU/OSHM student Internship Presentations at 5:30 PM Rm EC 101. Followed with after-party at Knickerbocker. 2) Tuesday, Jan, 24th Technical Meeting (CEUs) at Holiday Inn Downtown, GR. Rich will submit CEU application late December. Need to sign agreement. 3) Feb 21st, Coffee with MIOSHA. According to Phil, the venue at Feyen-Zylstra has been locked in.
- XII. **Michigan Safety Conference** – Scheduled Tuesday, 4/18 (@ 4:00 PM?) with the BCSP to have one of its ambassadors speak about the 10 credentials that identify the baseline safety competencies appropriate to different roles within an organization.
- XIII. **Adjournment** / Next EC Meeting: January, Date TBD

Respectfully Submitted,

Richard A DeLeau

Rich DeLeau, President

Date: 8/25/2022