



West Michigan Chapter

Meeting Minutes

Date: 8/2/2022

I. Roll Call

Present: Rich DeLeau – President; Bryan Hornik – Immediate Past-President & N&E Chair; Mingyu Wu – Vice President; Chris Scholten – Secretary; Nick Miedema – Treasurer; Kellie Anderson – Membership Chair; Kasey Wesley – Education Chair & Student Affairs Chair; Brittany DeVries – Program Chair; Zach Mikulec – Delegate and Awards & Honors Chair.

Absent: Jim McGlothlin – Delegate & Gov't Affairs Chair; Mike McKay – Website Editor; Student Section (Optional): Courtney Aloul – Student Section Advisor & Education Chair Assistant; Nick Alphenaar – President; Jacob Wenzel – Vice President; Sierra Virden – Secretary; Griffin Vander Sloot – Treasurer.

II. Call to Order

Quorum met: 9/11. Meeting started: 8:33 AM

III. **Approval of minutes from last meetings:** From EC Meetings held on 2/9//22 & 3/9/22 – Motion made by Bryan H. to approve 2/9/22 minutes as read. Chris S. 2nd. Motion passed. Motion made by Kasey to approve minutes as read. Zach M. 2nd. Motion carried.

IV. **Treasurer/Financial Report: *Review of June Income Statement*:** Reviewed both end of FY 2021-23. Motion made by Rich D to approve the End of June income statement as stated by outgoing Patrick L. 2nd by Chris S. Motion carried.

V. **Education Chair Report March thru July (Student Section): Student Engagement Task Force/Mentorship Program/Internships/OSSA Updates** – For end of summer Mentor/Mentee program, celebration will be at Brick & Porter. Date/Time: TBD by Kacey. Plan is to extend the program throughout school year. Kacey and Rich will meet with Prof Courtney to discuss and present case at S.S. ASSP meeting in Sept.

VI. **Membership Chair March thru July Report Update:** Summary report for end of June - Total membership (245 {Active = 223; Grace = 22}) No new member, no transfer and no expirations. Kellie sent out a reminders to all the 22 members in grace.

VII. **Golf Scholarship Team Update:** Bryan, Chris & Rich



- VIII. **Advisory Group (former Delegate) Update** – Zach M. (Jim's back-up) attended the first Advisory Group Meeting. His notes covering 5 pages were sent to this committee for our review. Their next meeting is schedule for October. Priority of business is to develop policies and procedures and assign leadership positions. More news to follow.
- IX. **Congratulations:** West Michigan Chapter earns Platinum Level 2nd year in a row! The Society invites us to participate in the annual virtual ASSP Awards and Honors Celebration on Wednesday, **August 17 at 3:00 p.m. EST**. The ceremony will be an opportunity for us to engage virtually with Society leaders, award winners and other members. They will highlight our talented and dedicated group of 2022 award recipients and thank them for their outstanding contributions to our Society and the profession. To reserve your seat for our exciting celebration please
RSVP <https://us06web.zoom.us/j/83224537253?tk=EqPkv3VkbQOgsE4X-wIO6Lx6beJ6-0i6FhhSOFpLYtg.DQMAAAATYJGopRZja2dQemRiZFNkaUtBb0NQSHNYOE1BAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA&pwd=ZENOOTROQ2gvNVI3RFM2NWRLQ2xtdz09>
- X. **New Business**
- a) New COMT documentation. 2022-2023 Chapter Annual Operational Plan Report is due Monday, 8/15/2022. Rich will create the plan and will share the report with all of the committee members. This is an ASSP requirement and thus 400 COMT points.
 - b) 2022-2023 Program Year. How many tours and how many meetings to be offered? It was decided that a social meeting would be the Kick-off event. Looking at Founders. Kasey and Chris to work out details. 2nd meeting will have a tour. 1st choice will be HMI Mainsite in Zeeland. 2nd choice will be GFS. Brittany will inquire. Consultants: Rich Mahaney and Brian Sebastian have reached out. They will provide choices of topics. Brian requested to do November and Rich M. will do January.
 - c) All technical meetings offered can now be recognized for CEUs. Rich will provide current info of the new changes he received from Bob Schneider, Mid-Michigan Chapter President.
 - d) Spring 2023 Regional Operating Committee (ROC) – Host: West Michigan Chapter, Grand Rapids. Need to come up with a) ROC Committee and 2) dates. Rich will lead Task Force ROC 2023. Looking for TF members coming from this committee to include Prof Courtney.



- e) MIOSHA & Tri-Chapter Alliance Renewal: Greater Detroit, Mid-Michigan, and West Michigan chapters. Date: 8/23/22 in Midland, MI. Welcome any leader to attend. Rich has offered to drive.
- f) Reminder: Chapter On-Line Leadership Courses: Jim & Brittany
- g) Round the Table: Zach made mention that he needs speaker PPT month in advance to work it into the recording.

XI. **Adjournment** / Next EC Meeting: Wednesday, August 24rd, 2022@ 8:30 AM.?

Respectfully Submitted

Richard A DeLeau

Rich DeLeau, President

Date: 8/3/2022