



West Michigan Chapter

Meeting Minutes

Date: 8/3/2021

Time: 8:30 AM – 9:45 AM

Executive Committee

Present: Mingyu Wu – Vice-President; Chris Scholten – Secretary; Patrick Lynch – Treasurer; Jim McGlothlin – Delegate; Brittany DeVries – Program Chair; Nicole Seiler – Student Section Vice President; Morgan McGrew – Student Section Secretary; Dan Mullens – Student Section Treasurer.

Absent: Bryan Hornik, Immediate Past President; Kellie Anderson Membership Chair; Mike McKay – Website Editor; Kasey Wesley – Education Chair; Jared Nurenberg – Student Section President

Roll Call – 6:11 Quorum met.

I. Old Business

- II. *EC Minutes* of 7/13/21. Jim MG. made motion to approve as read. Zach M.. Supported by Motion passed.
- III. *Treasurer July Report*: Motion of June's Financial Report as stated by Patrick L.; Motion made by Jim MG. Supported by Mingyu W Motion passed.
- IV. *Education Chair July Report*: Rich DL read out Kasey's notes. Mentor/Mentee Program – Kasey will reach out to the mentors and mentees for a final meeting. Will also set up a de-brief meeting scheduled for 8/12 for the participants. Will also schedule with SS to have testimonies for their next meeting. Nicole S. will pass on message to Jared N.
- V. *Membership Chair July Report*: Kellie A. provided Rich DL her report to be read and shared with the leadership. 1 new member 5 losses and two transfers in. Net loss of 2. Kellie will get membership renewal reminder letter out to the losses.

VI. Open Items

- a) Unpaid Golf Accounts Receivables: Airgas \$50 Tee sponsor. Brian O. did not respond; Evolved Safety \$50 Tee sponsor. Bryan H. did not respond. Dan Schaaf from Chris Smith



Team \$70 did not respond to Rich DL's reach out (crickets). Decision was made, if no payments by end of August, Patrick will write the \$170 as a loss and close out.

- b) Chapter Bylaws Draft Review and Motion Update – Rich DL The final draft has been approved by NAD, Brian Oczpek. Executive decision by chapter president to assume draft as final. Rich DL will move request up the chain for support.
- c) PLATINUM Level Status (Current Point Tracking = 9,090). Society will have this officially posted later this summer. Early congrats to the Chapter Leadership! – Rich DL
- d) Since Real Magnet is supported by Society and there is no additional costs involved, it's been decided we will migrate towards this platform. Kellie will seek to have two or so leaders to have access.
- e) 2021 Region III PDC Mon: 9/13 – Wed: 9/15. Austin Convention Center in Austin, TX. (Hybrid Conference) <https://safety.assp.org/about/faq/>. Jim MG has registered to attend the event in Austin. As SPY recipient, conference fees are covered. Chapter will cover air-fare and lodging. Jim expected to report findings such as new governance via systems and structure changes.

VII. New Business

- 1) New Program Year 2021 – 2022: (Tentative)
 - a) September '21 – Kick-off/Technical/Network Meeting: – GI Tour of Herman Miller, Inc. (Zeeland Mainsite). Working with Scott Plummer, chapter member and HMI/Corp EHS.
 - b) October 6th '21 – Network Meeting: Founders' Centennial Room – Chris S. & Kasey W.
 - c) November 30th '21 – Technical Meeting (@JBZ): Wearable Safety Device. Data & Analytics Solutions. Presented by Tom West, VP of MakUSafe
 - d) December '21 – Network & Social Meeting: Summer Internship Presentation (@GVSU) followed w/X-Mas Party – Kasey W., Student Section Officers and GVSU's Student Advisors.
 - e) January '22 – Technical Meeting: MOSHA CS Part 12 Scaffold & Scaffold Platforms: Mast Climbers-“What Critical Safety Aspects Must be Addressed?”



- f) February '22 – Technical Meeting: MIOSHA Construction Safety Std Part 10 Cranes & Derricks (emphasis on crane assembly & disassembly) Looking at CEUs. Great Lake Certification: Joshua Frantz office@glcranecert.com Holland, MI and see Phu Nguyen, CSP. w/Effective Safety Pro. To discuss possibility for his facilitation.
 - g) March '21 – Technical Meeting: DOT/FMCSA: Brittany DV. Matt Kinnucan FMCSA will present “What’s New with CSA?” (Compliance, Safety, Accountability) And scoring system.
 - h) April '22 – Technical Meeting: Michigan Safety Conference. Day 2 meet with Mid-Michigan and Greater Detroit Chapters for an Alliance Meeting – Rich DL with get with the Bob Schneider and Linda Zaziski chapter presidents. Event location: Lansing.
 - i) May '22 – Technical Meeting Tour: Michigan Veteran’s Home: New \$63M facility. Focus will be on current ADAAG requirements. POC: Fred Schaible, Deputy Director of Michigan Military Veteran Affairs
 - j) June '22 – Network & Fundraising: VIII Annual Student Scholarship Golf Outing. Thursday June 23rd @ The Meadows – Chaired by Bryan, Members include Patrick L, Chris S. and Rich DL
- 2) Identify and Obtain Commitments for physical Technical Meeting Locations:
- a) **John Ball Park Zoo’s** - Rich DL. Chris Kamps ASSP member and Safety Coordinator at the Zoo confirmed we have The Bissell Tree House for November meeting.
 - b) **Feyen-Zylstra** – Chris S. will reach out to his known contact: Phil Schaffer, Safety Director (or Ryan Kalman w/Bouma Corp.
 - c) **Rockford Construction** – Chris will reach out to Paul Rozich, Dir of Safety & RM and/or Alex Rautio, Safety Manager.
- 3) Chapter Annual Operational Plan due 8/15/21. ALL, reviewed the plan for the upcoming program year. All agreed in principle what we agreed to do. Final draft is being finalized for 8/15 deadline submission – Rich DL
- 4) Explore opportunity to offer CEUs for this program year. Rich, Jim and Kasey to explore. February Technical Meeting is earmarked for CEU.



- 5) Exploring Other Student Sections. DU now offers a major in insurance risk management. FSU may still be a challenge due to small number of RM students and distance. FSU will still be within the scope of exploration. Need to agree on date for meeting DU's Director of Risk Management & Insurance Department.
- 6) Society inform us that we are entitled to a 2nd delegate based on membership numbers taken on December 2020. Any member in good standing is eligible. This will be an appointed position until new structure takes effect which is 9/28/21.
- 7) Safety 2022 (ASSP Conference & PDC) will be in Chicago, Ill. Plan is to remain hybrid.
- 8) Round the Table – Reminder: ASSP Townhall Meeting at noon on Wednesday, 8/4/21. “Repositioning ASSP for Success”. Open to all ASSP volunteer leaders.

VIII. Adjournment / Next EC Meeting: **Wednesday**, August 31st 2021 @ 8:30 AM. RE: Focus on Kick-Off Tour at Herman

Respectfully Submitted,

Richard A DeLeau

Rich DeLeau, President

Date: 8/5/2021