



West Michigan Chapter

Meeting Minutes

Date: 11/24/2020

Executive Committee Meeting

Present: Rich DeLeau – President, Bryan Hornick – Immediate Past-President, Kellie Anderson – Membership Chair, Chris Scholten – Secretary, Patrick Lynch - Treasurer.

Absent: Kacey Wesley – Education Chair, Mike McKay – Newsletter Editor, Jamie Bauer – Delegate to the HOD, Mingyu Wu – Immediate Past President. (Optional) No Student Section EC Members.

- I. **Approval of minutes from last meeting** From EC Meeting held on 10/13/20 – Chris S. /Rich DL
- II. **Treasurer/Financial Report: Review of October Income Statement** – Pat L. Report not available at time...an increase in spending for the previous month.
- III. **Education Chair Report (Student Section): Student Engagement Task Force** – Kacey W. Dr. Brown, Dir. of RM program. Looking at TF & Brown's availability for a Zoom meeting. Will send him ASSP's S.S.
- IV. **Membership Chair Report: Members Engagement Task Force** – Kellie A. Sent out letters for all grace members. Sent out Welcome packets to 5-6 new members. Average 3 new ppl per month. Cost is approx.. \$18/pp. (paper, mailing supplies, 3 accoutrements, & postage).
- V. **Open Items:**
 - a) Program Year (Fall'20 & Spring'21)
 - a. Dec Tue 8th -- (Virtual) Air Monitoring w/Dan Lemon – Chris S.
 - b. Dec Tue 15th -- GVSU Internship Presentations – Kacey W & Derek M.
 - c. Jan Tue 26th 2021 -- "Training w/QR Code Tracking' w/Chris Brennan (?) – Chris S.
 - d. Feb Tue 23rd 2021 -- ASSP Educational Opportunities via ASSP w/ Brain Oczepek, Region VII North Area Director – Rich DL
 - e. Mar Tue 30th21 -- Frederik Meijer Garden (Construction Sites) w/Bill Schoonveld?
 - f. Apr Tue13- Wed 14/21--Michigan Safety Conference 2021, Virtual – Kellie A. & Rich DL



- g. May Tue 25th 2021--Water/Swimming Safety/Jim Dreyer – Rich DL
- h. Jun Thur 24th 2021--Annual Student Scholarship Golf Outing – Bryan H.
- b) Chapter Banner & Table Cover/Kurt Kruse of Kruse Design – Rich DL. Tabled until Spring 2021.
- c) Officer Online ASSP Training Update – Rich DL. Brian has committed to this event for 2/23/21.
- d) Safety Professional of the Year (SPY) Award Petition– Rich DL. Latest update: NAD states that Society has extended the petition submissions until January 4th, 2021. Need clarification about the Chapter-Level. Will reach out to Brian O.
- e) Need to find new space for Spring 2021 Technical Meetings: Kent District Library – Pat L; JBZ Ball Room – Rich DL Will reach out to Chris K.
- f) Annual \$1,000 Scholarship Award Status – Rich DL, Chris S, & Pat L. FSU is interested in exploring a Student Section. May have to split scholarship 50/50?

VI. **New business**

- a) Achieve SILVER Level for 2019/2020 – Rich DL Need a review of where we are with current points (points on target for Gold?)
- b) Chapter Q1 (Slide Deck) – Rich DL. Slide deck to come out every three months.
- c) Oakland U. Research Study on “The Future of EHS Professionals” Survey– Rich DL Surveys are optional. Takes 5 minutes. Due date: 12/31/20.
- d) ASSP Chapter Mentorship Program – Rich DL Will work with GVSU staff in starting up a formal program following ASSP guidelines.
- e) ‘Round Table – Free (virtual) Overdose Rescue Training conducted by Americorps Community. Dec 10th at 1 PM – 2 PM. Refer to you email from Rich DL dated 11/25/20 for info and Zoom link. Free rescue (Narcan) kit when taking the survey.

VII. **Adjournment** / Next EC Meeting: Tuesday, January 12, 2021@ 8 AM. (No EC meeting in December.