



West Michigan Chapter

Meeting Minutes

Date: 1/12/2021

Time: 8:00 AM

Type of Meeting: Executive Committee

Meeting Facilitator: Rich DeLeau – President

Present: Kacey Wesley – Education Chair, Mike McKay – Newsletter Editor, Mingyu Wu – Vice President, Kellie Anderson – Membership Chair, Chris Scholten – Secretary, Patrick Lynch - Treasurer.

Absent: Bryan Hornik – Immediate Past President, Jamie Bauer – Delegate to the HOD,

- I. **Approval of minutes from last meeting** From EC Meeting held on 11/24/20 – Chris S. made *motion to approve*; Kellie A. *supported the motion. Motion Passed.*
- II. **Treasurer/Financial Report: *Review of Nov/Dec Income Statement*** – Pat L. Nov Tot. Rev = \$534.28; Expenses = \$891.97; EOM Bal. = \$14,501.55. Dec Tot Rev = \$229.50; Tot Exp = \$84.97; EOM Bal = \$14,646.08. *Mike M. made Motion to Approve; Chris supported motion. Motion carried.*
- III. **Education Chair Report (Student Section): Student Engagement Task Force/Mentorship Program/Interships** – Kacey W. Chris S. & Rich DL Update with FSU, Dr. Brown is interested. They have an RSO: Risk Management. Will need to careful market how we differentiate and benefits/features of belonging to ASSP/Student Section.
- IV. **Membership Chair Report: Members Engagement Task Force** – Kellie A. Loss of 8 members: & reg. members and 1 student.(Can account for 2 regular losses.) Will send out letter of encouragement, I why we lost them)
- V. **Open Items**
 - a) Program Year (Fall'20 & Spring'21)
 - a. Jan Tue 26th 2021 -- “Training w/QR Code Tracking’ w/Chris Brennan (?) – Chris S. **Confirmed.**



- b. Feb Tue 23rd 2021 -- ASSP Educational Opportunities via ASSP w/ Jonathan Z, Former Region VII North Area Director – Rich DL
Confirmed
 - c. Mar Tue 30th 2021 -- Frederik Meijer Garden (Construction Sites) w/Bill Schoonveld (New \$115M 69,000 sf Welcome Center)(Completed Amphitheater) **Semi-Confirmed**
 - d. Apr Tue13- Wed 14/21--Michigan Safety Conference 2021, Virtual – Kellie A. & Rich DL *May add a technical meeting; COVID-19 vaccine implications from legal and medical. Patrick will reach out to Cathy Ostrowski/Spectrum Health and Chris S & Rich DL will reach out to 2 or 3 law firms, MillerJohnson, Barnes & Thornburg, Hilger-H. A 2nd technical meeting by Jim McGlothlin also in the works*
 - e. May Tue 25th 2021--Water/Swimming Safety/Jim Dreyer – Rich DL
Confirmed
 - f. Jun Thur 24th 2021--Annual Student Scholarship Golf Outing – Bryan H. *Due to COVID, priority of acceptance: 1) Governor's E.O, Society's Guidelines, GVSU' The Meadows. If a 2 month deadline date before event (4/24/21) with no commitments from priority rankings, then event is off.*
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- b) Chapter Banner & Table Cover/Kurt Kruse of Kruse Design – Rich DL
Temporarily placed on hold. If Golf event is a "GO!", then banner work gets moved up quickly.
 - c) Safety Professional of the Year (SPY) Award Petition– Rich DL *In process, petition submission to Cindy Brown due 1/22/21 for Regional SPY Award. Candidate: West Michigan chapter member- Dr. Jim McGlothlin.*
 - d) Need to find new space for Spring 2021 Technical Meetings: Kent District Library – Pat L; JBZ Ball Room – Rich DL *Due to COVID, virtual meeting only. Once post-COVID, first priority is to secure the JBZ conference & training room*
 - e) Annual \$1,000 Scholarship Award Status – Rich DL, Chris S, & Pat L. *Pat will contact Dr. Dave H. to ensure we submit our support within the agreed upon time-frame.*
 - f) Achieve SILVER Level 20/21 (Point Tracking) – Rich DL *Point calculations being worked on. Will have program YTD results before the end of next business week.*



VI. **New business**

- a) Region VII 2021 Review Meeting - 1/15 @ 10:30 AM EST *Mike M. will post the information on our website.*
- b) Spring ROC Event (Virtual) 4/23 @ 9:00 AM – 1:00PM *Mike M. will post the information on our website.*
- c) ‘Round the Table – All

VII. **Adjournment** *At 9:08 AM, Chris S. made Motion to Adjourn; Mike M supported. Motion carried./ Next EC Meeting: Tuesday, February 9th, 2021@ 8:30 AM.*

Respectfully Submitted (1/12/2021),

Richard A. DeLeau

Richard A. DeLeau, Chapter President